

The Joint - 08022			Name:	
Inventory List			Date:	
	Order Quantity	Repurchase Level	Actual Inventory	Notes/Order
GUEST & DOCTOR SUPPLIES				
Business Cards (Doctor)	1 box	1/4 box		DokShop
Face Paper	2 cases	10 rolls		MeyerDC
Germ-X Bottles (large)	2 bottles	1/2 bottle		Amazon
Germ-X Bottles (small)	2 small btl	1/2 bottle		Amazon
Hand Soap Refill	2 bags	1/2 bag		Amazon
Ice Packs	2 cases/100	1 case/50		DokShop
Keytags	1 box	100 tags		
Membership Brochures	300	50		DokShop
Paper Towels (C-Fold)	12 packs	5 packs		Amazon
Referral Passes	1000	100		DokShop
Tissues	6 boxes	1 box		Amazon
Toilet Paper	18 rolls	5 rolls		Amazon
Water Cups	100 cups	20 cups		Amazon
OFFICE SUPPLIES				
AA Batteries	4 batteries	0		Store purchase
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Highlighters	4 colors	2 colors		Amazon
Ink Pens (black)	2 packs	10 pens		Amazon
Invisible Tape	2 rolls	1 roll		Amazon
Notepads (small)	10 pads	1 pad		Amazon
Post-it Notes	5 pads	1 pad		Amazon
Printer Cartr. (colors)	1 cartridge	0 cartridges		Brother TN-227BK/C/M/Y
Printer Cartridge (black)	1 cartridge	0 cartridges		Brother TN-227BK/C/M/Y
Printer Paper	12 packs	1 pack		Amazon
Receipt Paper Rolls	1 case	3 rolls		Thermal 3 1/8in, Amazon
CLEANING SUPPLIES				
Disinfectant Spray	1/2 bottle	2 bottles		Amazon
Disinfecting Wipes	2 cans	1 can		Amazon
Duster Refills	1 box	1 refill pad		Swiffer 360 Dustpads, Amazon
Latex Gloves	1 box	1/4 box		Amazon
Toilet Bowl Cleaner	2 bottles	1/2 bottle		Amazon
Trash Bags	5 rolls	1 roll		Amazon
Windex	2 bottles	1/2 bottle		Amazon
MAINTENANE SUPPLIES				
Light Bulbs - Natural Light	4 bulbs	1 bulb		Phillips EcoVantage 53W/75W
Flourescent Bulbs	2 bulbs	0		Fulham 18W PN:4 B:GX24Q2 2700K
LED Bulbs	2 bulbs	0		ProLED 120V 3.5W 30 ° WmWht Dmble
Halogen Bulbs	2 bulbs	0		Prism 12V 50W 38° (107358)

